



THUNDERBIRD COMPOSITE SQUADRON, SWR-TX-179  
CIVIL AIR PATROL, TEXAS WING  
UNITED STATES AIR FORCE AUXILIARY  
18000 GROSCHKE ROAD – 1-E-C  
HOUSTON, TX 77084

### **SIGNING IN TO Civil Air Patrol's e-Services**

- I. Go to: [www.capnhq.gov](http://www.capnhq.gov) to get to the “e-Services Log On Page”
- II. Enter your [CAPID] and [Password] and click “Log On”
- III. Once you have completed the above you will be taken to the e-Services home page for navigation to the desired services.

### **\*\*\* FIRST TIME USERS \*\*\***

- I. Go to: [www.capnhq.gov](http://www.capnhq.gov) to get to the “e-Services Log On Page”
- II. If you are a First Time User, click on the “Click here” link. The “New User Registration” page will appear.
- III. Enter your **Social Security Number** and your **E-Mail address** and click “Submit”
- IV. You will be asked one of several questions such as “What was your Mother’s maiden name?” for future use by the system. **Remember how you enter this in case you ever need to go back into the “Lost Password” procedure, because you will need to know how you entered this item.**
- V. A computer generated “Password” will be sent to the e-mail address you just entered. Once you have received that password, you can log on to e-Services as described above.
- VI. The system will require you to change your password the first time you log on. Use the “Change Password” procedure at the top of the “e-Services Home Page” to change the password to something you can remember.

**\*\*\* It is very important that you make note of your password and keep it in a safe place for future reference. \*\*\***